

From: Owen Boswarva <owen.boswarva@gmail.com>
Date: 16 July 2013 22:55
Subject: Freedom of Information Act request - minutes of Public Sector Transparency Board meetings after May 2012
To: foi.team@cabinet-office.gsi.gov.uk

Hello,

This is a Freedom of Information request for some information related to meetings of the Public Sector Transparency Board.

The Public Sector Transparency Board is an expert panel set up by the Prime Minister to "drive forward the government's transparency agenda". The Cabinet Office provides secretariat services in respect of meetings of the Transparency Board.

Minutes of Public Sector Transparency Board meetings up to and including that in May 2012 have been published on the Data.gov.uk website.

Please provide the following information:

1. The dates of any Public Sector Transparency Board meetings after May 2012.
2. Any minutes or agendas of those meetings held by the Cabinet Office.

For the avoidance of doubt, my request for minutes includes a request for the names and organisations of meeting attendees and the names and organisations of any invitees noted as sending their apologies, as well as any action logs, presentations or other attachments prepared and/or circulated with the minutes.

Many thanks for your assistance with this request for information.

Best regards,

Owen Boswarva



**Freedom of Information Team
Knowledge and Information Management Unit
Cabinet Office**

1 Horse Guards
Road
London
SW1A 2HQ

Telephone: 020 7276 2294
E-mail: foi.team@cabinet-office.gsi.gov.uk
Web: www.cabinet-office.gov.uk

Owen Boswara
owen.boswarva@gmail.com

FOI Reference: FOI318168
14 August 2013

Dear Mr Boswara

Ref: FREEDOM OF INFORMATION ACT REQUEST

I refer to your request:

Please provide the following information:

- 1. The dates of any Public Sector Transparency Board meetings after May 2012.**
- 2. Any minutes or agendas of those meetings held by the Cabinet Office.**

For the avoidance of doubt, my request for minutes includes a request for the names and organisations of meeting attendees and the names and organisations of any invitees noted as sending their apologies, as well as any action logs, presentations or other attachments prepared and/or circulated with the minutes.

I am writing to advise you that following a search of our paper and electronic records, I have established that the information you requested is held by the Cabinet Office. It is exempt from release under Section 21 of the FOI Act because the information is already available.

We have published the minutes for all Transparency Board Meetings since May 2012. They can be found at: <https://www.gov.uk/government/policy-advisory-groups/public-sector-transparency-board>. You can expect all future minutes from these meetings to be published within 8 weeks of the meeting on data.gov.uk and <https://www.gov.uk/government/organisations/cabinet-office>

If you have any queries about this letter, please contact the FOI team. Please remember to quote the reference number above in any future communications.

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If you are unhappy with the service you have received in relation to your request or wish to request an internal review, you should write to:

Roger Smethurst
Head of Knowledge and Information Management
Cabinet Office
1 Horse Guards Road
London
SW1A 2HQ

email: foi.team@cabinet-office.gsi.gov.uk

You should note that the Cabinet Office will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision. Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by Cabinet Office. The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. P.' followed by a long, wavy line.

FOI Team
Cabinet Office

UNCLASSIFIED

From: Owen Boswarva <owen.boswarva@gmail.com>

Date: 14 August 2013 14:46

Subject: re: FOI318168 (reply)

To: "FOI Team - Cabinet Office [Restricted]" <FOI.Team@cabinet-office.gsi.gov.uk>

Dear FOI Team,

Thank you for your e-mail and letter. I note the missing Public Sector Transparency Board minutes have been published on the Gov.uk website subsequent to my FOI request, and am happy to consider that a satisfactory response.

Regards,

Owen Boswarva