

Owen Boswarva
Via E Mail

Date: 27th October 2014

Appointment as member of the Environment Agency Data Advisory Group

Dear Owen,

Thank you for our recent application for membership of the Environment Agency Data Advisory Group. I am pleased to inform you that the Group's Chair and the Executive Director of Evidence from the Environment Agency would like to offer you a position on the Group. This appointment will commence on 18th November 2014 and continue for up to one year.

Being a member of the Environment Agency Data Advisory Group (EADAG) is a voluntary role and not remunerated. EADAG Members are expected to attend EADAG meetings (usually quarterly) whenever possible (reasonable travel expenses to/ from meetings are available if required). Further expectations of the activity and conduct of being a member of EADAG will be covered in our first meeting and members will be expected to represent the views from the wider sector within which they operate rather than those of a particular organisation.

I would be grateful, if you would email Paul Ashton via our Open Data Account (OpenData@environment-agency.gov.uk) confirming your acceptance of this offer **by 31/10/14**. A list of all EADAG members will be sent to you in due course and communicated across Whitehall and Government agencies once you are all in place.

We are planning to hold an inaugural meeting of the Environment Agency Data Advisory Group on the afternoon of 18th November in London. I would be grateful if you would please hold this time in your diary. If you have any problems with this time I would be grateful if you would let Paul know as soon as possible on 07500 915851.

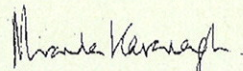
We are looking forward to working with you over the coming year.

Yours sincerely,



Tom Smith

Chair,
Environment Agency Data Group



Miranda Kavanagh

Executive Director of Evidence,
Environment Agency